

**PATIENT INFORMATION**

Today's Date \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name \_\_\_\_\_ Middle \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Sex: Male\_\_ Female\_\_ Marital Status \_\_\_\_\_

**REFERRAL INFORMATION: (Please check the appropriate box below to help us determine how you were referred to our office)**

Physician  Friend  Relatives  One of our patients  Google  Insurance  Facebook  WNYT13  
 Spectrum TV-Albany  Spectrum TV-Rochester/Syracuse  NBC 3 Central NY  CBS5 Central NY  Fox 23  
 ABC10  Jeopardy Syracuse/Rochester  Jeopardy Capital District  Postcard  Post Standard  
 Times Union  Primary or Referring Physician: \_\_\_\_\_  
 Other \_\_\_\_\_

Person to contact in case of emergency: \_\_\_\_\_ Phone: \_\_\_\_\_  
 To better serve our patients, we will automatically fax all prescriptions to the pharmacy for you:  
 Pharmacy: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax \_\_\_\_\_  
 Pharmacy Location \_\_\_\_\_

**AUTHORIZATION AND FINANCIAL POLICY**

I, the undersigned certify that I (or my dependent) understand that Richard Kim Medicine, is a Direct Pay Practice and agree to sign the Opt Out Contract and accept full financial responsibility for services performed by Richard Kim, M.D.

I understand that Richard Kim, M.D. has the right to charge me \$35 for any returned check.

**CANCELLATION FEE POLICY**-My signature below shows that I understand the cancellation policy: \$95 Fee for less than 24 hours notice of cancellation for consult and follow up office visits or not showing for the appointment. \$200 Fee for less than 7 days notice for scheduled procedures or not showing for the appointment. I also understand that payment of these fees must be made prior to any future appointments being scheduled.

I, the undersigned, certify that I (or my dependent) understand that **All Stem Cell and PRP deposits are non-refundable.**

**For HIPAA Compliance, please answer the following questions:**

I authorize you to leave appointment messages or send information to me via:  
 Answering Machine  With another person  Mail  Email

My signature below also indicates that I have been provided Richard Kim Medicine Notice of Privacy Practices.

My signature below authorizes Richard Kim, M.D. general consent for evaluation, treatment and the understanding of Richard Kim Medicine Financial and Cancellation Policy.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Patient or person authorized to consent signature

If Guardian, state relation: \_\_\_\_\_

We gladly accept Cash, Checks, MC, VISA, AMEX, DISCOVER. We also offer CARE CREDIT.